

NINETY10 AI

AI Inventory

Facilitation Guide & Tool Checklist



Map your team's AI usage in 45 minutes.

90% AI + 10% YOU = 100% IMPACT

Based on the EU AI Act (Regulation (EU) 2024/1689)

For Belgian readers: aiactvoormij.be (FOD Economie / FPS Economy)

— CONTENTS

- Facilitation guide for the team meeting (3 blocks, 45 min)
- Tool checklist with 190+ AI tools across 24 categories
- Risk assessment and agreement framework per level
- Prohibited AI practices, what is not allowed

— ABOUT THIS GUIDE

Why an AI inventory?

The EU AI Act does not ask you to become a lawyer. It does ask you to know which AI you use, why, and where the impact sits.

This guide helps you create a complete overview with your team in 45 to 60 minutes. Not a legal file. A clear conversation with concrete outcomes.

For Belgian readers: download the official FPS Economy guide "The AI Act, also for me?" via economie.fgov.be. Free check: aiactvoormij.be

—Three blocks. No overwhelm.

Block	Goal	Time
1. Inventory	Which AI tools does your team use?	20 min
2. Risk assessment	Which category does each tool fall into?	15 min
3. Agreements	What do you agree on per risk level?	15 min

— BLOCK 1

The inventory

Mapping all AI tools ☹ 20 minutes

How do you facilitate this?

Share the tool checklist (see appendix) with everyone. Ask one opening question:

"Which AI tools did you use in your work this week?"

Let everyone tick the list individually, give them 5 minutes to do this.

Then go through the ticked tools as a team and record per tool:

- Who uses it?
- What exactly for?
- Which data goes into it?
- Does the output affect customers, employees or decisions about people?

Fill this in on Tab 1 of the accompanying Excel template.

Do not forget the hidden AI

A lot of AI is built into software you use daily without thinking about it. Copilot in Outlook, smart suggestions in your CRM, automatic categorisation in your accounting software, subtitles in video calls, it all runs on AI.

After the first round, ask the follow-up question:

"Which software do you use daily where you are not sure whether it contains AI?"

Connected tools count too

A tool that is not AI on its own becomes AI the moment you connect it to an AI model. Do you use Gmail, Google Drive, Notion or Slack through a connection with Claude or ChatGPT? Then that is an AI system in use, and as the deployer you fall under the AI Act.

The same applies to AI agents such as OpenClaw or Clawbite that autonomously carry out tasks through your mail, calendar and files. They have broad access to your business data and fall fully under the legislation.

— BLOCK 2

The risk assessment

Determining the risk level per tool ⌚ 15 minutes

Run through each tool with the filter question:

"Does this tool influence a decision about a person?"

Answer	Risk	Example
No, only supports	Minimal	Internal texts, summaries
Customers see the output	Limited	Chatbot, AI newsletter
Drives a decision about people	High	CV screening, credit scoring

In doubt? Write down why you think something falls into a particular category. When in doubt, classify one level higher.

Fill in the risk classification on Tab 1 of the Excel template.

— BLOCK 3

The agreements

Recording concrete agreements per risk level ⌚ 15 minutes

Not every AI application asks for the same level of attention. A tool that summarises internal texts is something different from software that filters job applicants or assigns customers a credit score. The AI Act makes that distinction through risk levels, and links concrete obligations to it.

Why this matters: if an AI system makes a mistake that affects someone, an unjust rejection, wrong advice, a decision based on faulty data, then the legislator looks at you as the deployer. Not at the platform that sold you the tool. The question then becomes: did you have agreements? Was there oversight? Could someone intervene?

The agreements you record here are your answer to those questions. They protect your business, your team and your customers, and they show that you deploy AI consciously and professionally.

— Minimal risk

- Which data may and may not go into AI tools?
- Who checks the output before it goes external?
- Where do we store these guidelines so new colleagues know them?

— Limited risk

- Where should we state that customers are dealing with AI?
- How can a customer always reach a human?
- Who reviews AI generated content before publication?

— High risk

- Who reviews the output of this system?
- Are usage logs kept for at least 6 months? (legally required)
- Who is ultimately responsible and how do we intervene when errors occur?

—Prohibited AI

Some applications are not allowed. Prohibited since February 2025:

- AI that manipulates people without their knowledge
- Social scoring, judging people on behaviour or characteristics
- AI that exploits vulnerable groups
- Real time biometric surveillance in public spaces
- Emotion recognition in the workplace or in education

Action: state explicitly in your internal AI guideline that the above use is not permitted.

Legal obligations: AI literacy for staff is mandatory (Art. 4). For high risk: logs for at least 6 months, incident reporting, human oversight.

Fill in the agreements on Tab 2 (Agreements) and the open actions on Tab 3 (Action list) of the Excel template.

—After the meeting

- Fill in the Excel template completely with the results
- Note open questions and follow-ups on Tab 3 (Action list)
- Schedule a review in 3 months
- For Belgian readers: check aiactvoormij.be for rules specific to your situation

— APPENDIX

Tool checklist

AI is by now woven into virtually every business function, from word processing to accounting, from recruitment to customer service. Because usage is so widespread, you do not always think to register every tool consciously.

That is why this list contains a broad overview of tools that deploy AI, or that are considered an AI system the moment you connect them to a model like Claude or ChatGPT. The goal is not to overwhelm, but to make it easy for you and to make sure nothing slips through the cracks.

Tick what you recognise. Leave the rest.

Text & Content	We use it	Affects people?
☐ ChatGPT	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Claude	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Gemini	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Grok	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Meta AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Copilot	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Perplexity	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ NotebookLM	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Jasper	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Copy.ai	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ DeepL	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Grammarly	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ QuillBot	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Writesonic	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Wordtune	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

☐	Notion AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Canva Magic Write	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

Search & Research		We use it	Affects people?
☐	Perplexity	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	NotebookLM	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Google AI Overviews	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Bing Copilot	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	ChatGPT Browse	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Elicit	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

Email & Calendar		We use it	Affects people?
☐	Copilot (Outlook)	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Gmail Smart Compose	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Superhuman	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Calendly AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Reclaim AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Motion	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Clockwise	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

Meetings		We use it	Affects people?
☐	Otter.ai	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Fireflies.ai	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Fathom	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	tl;dv	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Read AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Copilot (Teams)	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

☐	Zoom AI Companion	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Google Meet notes	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Krisp	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Grain	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Slack AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Riverside AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

Customer Service	We use it	Affects people?
☐ Intercom	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Drift	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Tidio	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Zendesk AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ HubSpot Chatbot	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Crisp	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ ManyChat	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Freshdesk AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ WhatsApp Business AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Voiceflow	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Botpress	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ D-ID	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

Marketing	We use it	Affects people?
☐ Canva Magic Design	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Meta Advantage+	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Google Performance Max	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Mailchimp AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ ActiveCampaign AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ HubSpot AI Content	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

☐	Typeform AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Tally AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Elementor AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

Social Media Publishing		We use it	Affects people?
☐	Blotato	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Buffer AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Hootsuite AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Later AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Publer	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Metricool	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Sprout Social AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Hypefury	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

Sales & CRM		We use it	Affects people?
☐	HubSpot AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Salesforce Einstein	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Pipedrive AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	LinkedIn Sales Navigator	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Apollo AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Gong	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

Sales Funnels		We use it	Affects people?
☐	GoHighLevel	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	ClickFunnels	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Systeme.io	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Leadpages AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

☐	Unbounce AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Carrd	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

HR & Recruitment		We use it	Affects people?
☐	Textkernel	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Recruitee AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	HireVue	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	LinkedIn Recruiter AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Personio AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Workday AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	BambooHR AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

Accounting		We use it	Affects people?
☐	Yuki	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Exact Online (AI)	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Silverfin	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Billit	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Accountable	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Dathuis	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Teamleader	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

Presentations		We use it	Affects people?
☐	Gamma	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Tome	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Beautiful.ai	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	SlidesAI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Pitch	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

☐	Canva Presentations	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

Design & Creation	We use it	Affects people?
☐ Canva AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Adobe Firefly	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Adobe Photoshop (Generative Fill)	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Microsoft Designer	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Midjourney	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ DALL-E	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Leonardo AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Ideogram	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Figma AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Napkin AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Runway	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Sora	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Pika	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Remove.bg	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ CapCut AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Descript	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Loom AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Synthesia	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ ElevenLabs	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ HeyGen	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ OpusClip	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

Voice & Audio	We use it	Affects people?
☐ ElevenLabs	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Murf AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

☐	Play.ht	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Suno	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Udio	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Descript	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

Project Management		We use it	Affects people?
☐	Airtable AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Monday.com AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Asana AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	ClickUp AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Trello AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Coda AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Miro AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

Automation		We use it	Affects people?
☐	n8n	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Make (Integromat)	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Zapier AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Power Automate	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	ActivePieces	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

Document Management		We use it	Affects people?
☐	Copilot (Word/Excel/PPT)	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Google Gemini (Workspace)	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Notion AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Adobe Acrobat AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	OCR tools	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

☐	Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
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Website Builders	We use it	Affects people?
☐ Wix AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Squarespace AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Wordpress AI plugins	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Framer AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

IT & Development	We use it	Affects people?
☐ GitHub Copilot	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ GitHub	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Cursor	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Bolt.new	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Lovable	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Replit AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Tabnine	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Amazon CodeWhisperer	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ AI cybersecurity tools	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

Data & Analytics	We use it	Affects people?
☐ Power BI Copilot	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Google Analytics AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Tableau AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Looker AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ AI in spreadsheet formulas	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ ERP AI modules	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

E-commerce	We use it	Affects people?
☐ Shopify AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ WooCommerce AI plugins	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Channable	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Dynamic pricing tools	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

AI Agents & Agentic Tools	We use it	Affects people?
☐ OpenClaw	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Clawbite	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Claude Code	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Windsurf	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Devin	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ AutoGPT	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ CrewAI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Custom GPTs (OpenAI)	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ OpenAI Assistants API	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Copilot Studio	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Google AI Studio	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ AgentGPT	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Browser Use	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ MultiOn	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Manus	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

AI Connections & Integrations	We use it	Affects people?
☐ Claude MCP connections (Gmail, Drive, Notion, Figma, Slack)	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Zapier AI Actions	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Make AI modules	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

☐	n8n AI nodes	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Power Automate AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Custom API connections with LLMs	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Copilot integrations in Microsoft 365	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐	Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

On Your Phone	We use it	Affects people?
☐ Apple Intelligence	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Samsung Galaxy AI	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Google Gemini (Android)	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?
☐ Other: _____	☐ Yes ☐ No	☐ Yes ☐ No ☐ ?

— NEXT STEPS

Ready for the future with AI

After this session you have a complete overview of all AI tools in your business, their risk level, and concrete agreements per category.

For Belgian readers: FPS Economy offers a tool via aiactvoormij.be to check which AI Act rules apply to your situation.

Need help? Dorien Van Driessche of Ninety10 AI is happy to support you.

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in Ninety10 AI

You are irreplaceable.

90% AI + 10% YOU = 100% IMPACT